



Scholarship Request In-Person Document Submission Form

Directions/Process:

- Please thoroughly complete form and attach appropriate documents
- Make certain that all supporting documentation is included submitted material
- Obtain a signed copy of this form for your records
- If a member of the Scholar Support Division is not available to retrieve your documents, the Brumley-GRAD Scholar will receive a confirmation email correspondence within a week following receipt of your information delivered. If you do not hear from a representative from the Scholar Support Division regarding your submission status, please call Misty Wright, Scholar Support Administrative Specialist at 404-880-3500.

From:
(Brumley-GRAD Scholar Information)

Name: _____

High School/Graduation Year: _____ / _____

College/University: _____

Contact Phone Number: _____ Email Address: _____

Date delivered: _____ Number of pages delivered: _____

Name of person submitting material, if other than Scholar: _____

Submitted Material:
(Check all that apply)

Class Schedule Transcript Acceptance Letter / Proof of Registration

Acknowledgement of Receipt of Scholarship Policies Form Brumley-GRAD Scholar Profile Form

Other (Please explain): _____

Academic Term/Year: (e.g.: Fall Semester 2009; Winter Quarter 2011): _____ / _____

Signing this form only acknowledges submission of the attached documentation and does not assume that all material is submitted for a scholarship disbursement. It is the responsibility of the Brumley-GRAD Scholar to ensure that the appropriate documents are presented prior to the designated scholarship information deadlines. Further, it is also the responsibility of the Brumley-GRAD Scholar to follow-up with a member of the Scholar Support Division to ensure that s/he has submitted all required materials. The Brumley-GRAD Scholar also understands that the aforementioned confirmation correspondence from a member of the Scholar Support Division does not excuse a Scholar from making certain all his or her material is received prior to or on the designated deadlines. Thus, it is the responsibility of the Brumley-GRAD Scholar to make sure all information is accurate and submitted in a timely manner.

Signature: _____

Date: _____

Project GRAD Atlanta Representative (Print) : _____

Date: _____